

SEE-MORE SAFETY SAYS...

IT'S TIME FOR A



Company	Date
Site Location/Description	Time : AM PM
Inspected By	Project Number

Item No.	DESCRIPTION	YES	NO	Item No.	DESCRIPTION	YES	NO
1	The utility company has been notified of excavation work schedule.			19	Employees working below other employees in trench are protected from hazards.		
2	Location of underground utility lines are identified.			20	The trench is free of standing water.		
3	Hazardous objects have been removed from excavation area or blocked securely.			21	The proper water removal equipment is operating under guidance of competent person.		
4	Soil type is classified.			22	Diversion ditches or dikes are in place to prevent surface water from entering trench.		
5	Shielding system is designed per OSHA requirements.			23	The trench is inspected by competent person following any amount of rain.		
5	Timber shoring system is designed per OSHA requirements.			24	Employees are wearing proper safety equipment.		
7	Aluminum Hydraulic shoring system is designed per OSHA requirements.			25	Test air quality in trench if a hazardous atmosphere is suspected.		
8	Shielding system is designed per OSHA requirements.			26	A ventilation or respiratory protection is in use.		
9	Shields are free from damage or defects.			27	Protective support systems are installed from the top down.		
10	Employees are protected from cave-ins when entering and exiting the shield.			28	Protective support systems are dismantled from the bottom up.		
11	When a combination of sloping and shielding is used, the shield must extend 18 inches above the bottom slope of the excavation.			29	Excavation is backfilled as the protective system is dismantled.		
12	A ladder is provided and secured in trench four or more feet deep; top of ladder extending at least 36 inches above edge of trench.			30	Heavy equipment is mounted on wooden mats to distribute weight.		
13	A ladder is within 25 feet of all employees working in trench.			31	Damaged materials or equipment are removed from service.		
14	Excavated material is stored at least two feet from the edge of the excavation.			32	An emergency response program is in place.		
15	Employees are protected from loose material, which could fall into trench.			33	Life support equipment is in working order.		
16	A competent person inspects the trench prior to the start of the shift.			34	Note other conditions. _____		
17	The location of trench is marked by banners, barricades or other signals.			35	_____		
18	Bridges or walkways over excavations are equipped with guardrails and toeboards.			36	_____		

