



**AGC**  
THE CONSTRUCTION  
ASSOCIATION

**31<sup>ST</sup> ANNUAL  
NATIONAL AGC SAFETY AWARDS**

**TO:** Chapter Executives  
Chapter Safety Professionals

**FROM:** Nazia Shah  
Director  
Safety and Health Services

**SUBJECT:** 31<sup>st</sup> Annual National AGC Safety Awards (NASA)

**DATE:** December 2, 2020

**BOTTOM LINE**

The Associated General Contractors of America (AGC) announces its 31<sup>st</sup> Annual National AGC Safety Awards (NASA) Program. The deadline for submission of your Chapter entries to AGC is **February 15, 2021**.

The National AGC Safety Awards (NASA) program has been an ongoing effort since 1991 to offer AGC members an opportunity to evaluate their safety record. The NASA compares an AGC member's safety record with other AGC members according to the member size and construction type. Additionally, the NASA provides a great opportunity for members who have excellent safety records to compete for nationally recognized awards.

**Eligibility:** AGC members must have participated in the NASA program for three consecutive years to be eligible for an award. This means a member must have participated in the program for the years **2018, 2019 and 2020** to be eligible to receive an award in 2021.

**How to Enter:** A Chapter must submit an entry on behalf of the AGC member company. Each chapter will be e-mailed an electronic application form on or before **January 6, 2021**. The application must be completed by the Chapter and e-mailed to Nazia Shah at [nazia.shah@agc.org](mailto:nazia.shah@agc.org) no later than **February 15, 2021**. A sample member participation form is located on page 5.

**Award Categories:** The NASA program has two award categories, AGC Chapter Safety Awards and AGC Member Awards.

**AGC Chapter Safety Awards:** The AGC Chapter Safety Awards are based on a weighted average of participation and the overall incidence rate of the Chapter's members. Each Chapter is divided into four size categories:

- Less than 50 members;
- 50-100 members;
- 101-200 members; and
- Over 200 members.

The first-place winners for each division will receive plaques and the second and third place winners will receive Certificates of Excellence.

**AGC Member Awards:** The AGC Member Awards are given to members who have a zero-incidence rate or who have an incidence rate 25 percent below each occupational division's average (AGC divisions include: Building, Highway, Federal & Heavy, Utility Infrastructure, and Associate/Specialty).

- AGC provides awards to members who have participated in the awards program for three consecutive years and have a zero-incidence rate – **Certificate of Commendation.**
- AGC provides awards to members who have participated in the awards program for three consecutive years and have an incidence rate below 25 percent of their division rate – **Certificate of Commendation.**

AGC will send all member awards to the Chapter for distribution.

**NASA Program Package:** Enclosed is the NASA Program package. The package contains:

- Chapter Instructions;
- Program Description;
- Participant Form;
- Division Descriptions; and
- Chapter Code List.

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### Chapter Instructions

1. Confirm receipt of your electronic application form (an excel spreadsheet) by **January 8, 2021**.
2. Prepare a mailing to your members to include:
  - Program Description;
  - Participant Form;
  - Division Descriptions; and
  - Chapter Code List.
3. Collect all completed NASA participant forms or collect the necessary information for the electronic application form from your members.

AGC recommends collecting the necessary information from your members by **February 10, 2021** to populate and submit the electronic application form to AGC no later than **February 15, 2021**. Applications received after the deadline will be submitted for future awards but will not be eligible for an award in 2021.

4. Ensure that the following information is provided by your members and is accurate according to your internal records:
  - Chapter Code and Name;
  - AGC Member ID Number;
  - Company Name (as it should appear on the award);
  - Contact Person (name and phone number);
  - Division Participation;
  - Sections G, H, I, and J of the OSHA 300A Form; and
  - Company Work Hours.

Chapters must also verify that the information listed for each of their members is correct before submitting the electronic application. If information is missing or incorrect, please contact Nazia Shah at [nazia.shah@agc.org](mailto:nazia.shah@agc.org) or (703) 837-5409 to update the records before submitting the application.

5. Submit the NASA electronic application, for your Chapter, to AGC no later than **February 15, 2021**.

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### Program Description

**Why You Should Participate:** The National AGC Safety Awards (NASA) program has been an ongoing effort since 1991 to offer AGC members an opportunity to evaluate their safety record. Participating members receive a confidential printout to compare their company's safety statistics with similar size and type AGC members both locally and nationally. The NASA provides a great opportunity for members with excellent safety records to compete for nationally recognized awards. Additionally, this information can be used to assist in determining if additional accident prevention and loss-control measures are necessary.

**Who Can Participate:** AGC members **with direct-hire, job-site craft labor** are eligible to compete in the following divisions:

- Building
- Federal & Heavy
- Highway
- Utility Infrastructure
- Associate/Specialty

**How the Program Works:** This program is similar to the Bureau of Labor Statistics and Occupational Safety and Health Administration (BLS-OSHA) recordkeeping systems. The completed OSHA Form 300A Summary of Work-Related Injuries and Illnesses provides the information needed for participation in the NASA Program.

The data is tabulated to produce total lost workday case incidence rates (excluding restricted workdays). The formula for computing "incidence" is structured to multiply the incidence cases involving days away from work (N) times 200,000. The resulting product is then divided by the work hours of exposure (WH). The formula is the days away case incidence rate.

$$\text{Days Away, Case Incidence Rate} = \frac{N \times 200,000}{WH}$$

WH is the number of work hours for the calendar year **2020** (including office hours). N is the number of days-away-from-work cases, which represents the number of cases resulting in days away from work but does not include job transfer or restricted activity. N is obtained from the total amount of entries recorded in section (H), total number of cases with days away from work, of the OSHA form 300A.

**What a Member Must Do to Participate:** AGC members will receive a NASA participant form or application from their AGC Chapter. Transfer the appropriate information from the OSHA form 300A, including the work-hour data, to the NASA participant form or application and provide it to your local Chapter by **their deadline**.

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**Participant Form**

Complete your OSHA form 300A “Summary of Work-Related Injuries and Illnesses” for **2020**. Review your OSHA form 300A and note:

- Section (G) “Total number of deaths”;
- Section (H) “Total number of cases with days away from work”;
- Section (I) “Total number of cases with job transfer or restriction”;
- Section (J) “Total number of other recordable cases”; and
- Employment Information “Total hours worked by all employees last year”.

Report your company’s numbers from the OSHA form 300A – section (G), section (H), section (I), section (J) and work hours – to your AGC Chapter contact person, via e-mail, telephone, fax, or mail.

1. Locate your chapter code and name on the Chapter Code List. If you belong to multiple chapters, submit your participant form to **one** chapter only.
2. If you are unsure of your AGC Member ID Number, contact your chapter.
3. Review the Division Descriptions before selecting your division/construction type(s).
4. If you perform work in multiple divisions, you can do one of the following:
  - Compete in **one division** by submitting your safety statistics and work hours for that division only; or
  - Compete in **multiple divisions** by separating your safety statistics and work hours accordingly.
5. Multiple entries in the same division are **not** allowed.
6. If you perform work in multiple states, you must report all safety statistics and work hours for those states. **Do not** separate by state.

Chapter Code and Name (see Chapter Code List below):

AGC Member ID Number (contact Chapter if unsure):

Company Name (as it should appear on the award):

Contact Person (Name and Phone Number):

AGC Division/ Construction Type	OSHA Form 300A Data				
	(G)	(H)	(I)	(J)	Total Hours Worked
Building					
Highway					
Federal & Heavy					
Utility Infrastructure					
Associate/Specialty					

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### Division Descriptions

- A. The following divisions apply to members who are **General Contractors (GCs) ONLY**. A general contractor is usually responsible for supplying of all material, labor, equipment, and services necessary for the construction of a project. GCs may perform work in one or more of these divisions.
- **Building:** Projects include single-tenanted or multi-tenanted office buildings, restaurants and retailers, industrial facilities such as heavy manufacturing, bulk warehouse, mixed-use industrial and office space, and light assembly, as well as multifamily properties - condos, apartment, townhomes, high-rise apartment buildings, co-ops, etc.
  - **Highway:** Projects include highways, bridges, lane expansions, interchange improvements, new interchanges or alignments, overpasses, pedestrian bridges, road tunnels, transit and railroad projects.
  - **Federal & Heavy:** Federal projects are completed for the Corps of Engineers, NAVFAC, the Air Force, GSA or other federal agencies; any type of marine construction or dredging projects for sports and inland waterways; flood control and prevention projects for the Natural Resources Conservation Service, Bureau of Reclamation and any industrial plant construction. Heavy contractors' operations may not fall within the definition of the other divisions and engages in heavy construction other than buildings. The completed projects include but are not limited to sewers, irrigation projects, flood control projects, trenching/excavating, and marine construction.
  - **Utility Infrastructure:** Projects are related to water and wastewater, underground utility, site preparation and other types of public works construction such as public facilities, gas, water, sewer, or electrical. Construction or rehabilitation is typically underground, but is not all-inclusive and may be open, cut or trenchless.
- B. The following division applies to members who **are not GCs**.

**Associate/Specialty:** Specialty contractors' operations do not fall within the definition of "general contractor". A specialty contractor may only subcontract work that is incidental to the specialty contractor's work. Vendors and suppliers also fall into this division. A vendor or supplier is any company that provides construction services or materials, manufactured products, construction equipment or other goods to contractors or specialty contractors.

## 31<sup>st</sup> Annual National AGC Safety Awards Chapter Code List

01A-Alabama AGC  
02A-AGC Of Alaska  
03A - Arizona Chapter-AGC  
03B-Arizona Builders' Alliance  
04A-AGC Arkansas  
05A-AGC of California  
05B-San Diego Chapter  
06A-Carolinas AGC  
07A-AGC of Colorado Building Chapter  
07B-Colorado Contractors Association  
08A-AGC of Connecticut  
09A-Delaware Contractors Association  
10A-AGC of Metropolitan Washington DC  
11B-South Florida Chapter-AGC  
11E-Florida East Coast Chapter-AGC  
12A-AGC Georgia  
13A-General Contractors Association of Hawaiï  
14A-Idaho AGC  
15A-Chicagoland AGC  
15B-Northern Illinois Bldg Contractors Assn  
15C-AGC of Illinois  
15D-Southern Illinois Builders Assn  
15E-Central Illinois Builders of AGC  
16A-Indiana Constructors, Inc.  
16C-AGC of Indiana  
17A-AGC of Iowa  
17B-Master Builders of Iowa  
18A-AGC of Kansas  
18B-Kansas Contractors Association  
19B-AGC of Kentucky  
19C-AGC of Western Kentucky  
20E-Louisiana AGC  
21A-AGC of Maine  
22A-Maryland AGC  
23A-AGC of Massachusetts  
24B-AGC of Michigan  
25A-AGC of Minnesota  
26A-AGC of Mississippi  
27A-Mississippi Valley Branch-AGC  
28A-Kansas City Chapter  
28B-AGC of Missouri  
28D-Heavy Constrs Assn Gr Kansas City Area  
29A-Montana Contractors Association  
30A-Nebraska Building Chapter-AGC  
30B-Nebraska Chapter  
31A-Nevada Chapter-AGC  
31B-Nevada Contractors Association  
32A-AGC of New Hampshire  
33A-Associated Constr Contractors of New Jersey  
34A-Associated Contractors of New Mexico  
34B-AGC New Mexico  
35A-AGC of New York State LLC  
36A-AGC of North Dakota  
37A-AGC of Ohio  
37C-Ohio Contractors Association  
38A-AGC of Oklahoma Building Chapter  
38B-Association of Oklahoma General Contrs  
38C-Oklahoma Municipal Contractors Assn  
39A-Oregon-Columbia Chapter-AGC  
40B-MBA of Western Pennsylvania  
40C-Constr Assn of Western Pennsylvania  
40D-General Building Contractors Association  
40E-Contractors Assn of Eastern Pennsylvania  
41A-Puerto Rico Chapter-AGC  
42A-Rhode Island Chapter-AGC  
43A-AGC of South Dakota  
43B-AGC South Dakota Building Chapter  
44A-AGC of East Tennessee  
44D-AGC of Tennessee  
45A-TEXO  
45D-AGC Houston  
45E-San Antonio Chapter  
45F-AGC of Texas Hwy, Heavy, Util-Indust Branch  
45G-Panhandle of Texas Chapter-AGC  
45H-AGC of Southeast Texas  
45I-South Texas Chapter  
45K-Austin Chapter-AGC  
45L-Central Texas Chapter-AGC  
45N-Rio Grande Valley Chapter  
45O-West Texas Chapter  
46A-AGC of Utah  
47A-AGC of Vermont  
48A-AGC of Virginia  
49A-AGC of Washington  
49C-Inland Northwest Chapter-AGC  
50A-Contractors Association of West Virginia  
51A-AGC of Greater Milwaukee  
51B-AGC of Wisconsin  
52A-Wyoming Contractors Assn