

Given COVID-19 will impact every project of every contractor it may be very difficult to get timely notices out under all your contracts. On the theory that some notice is better than no notice, the generic notice below is intended as a stop-gap measure to put your contract counterparties on notice of potential impacts on your projects from COVID-19. If you choose to send a generic notice like this out it should be followed up by whatever specific notices your contracts may require.

Dear: _____

Please be advised that the COVID-19 crisis places restrictions on us as a business and our employees, subcontractors, vendors and consultants that we do not control, and may have an adverse impact on the Project.

At this time we don't know what that impacts will be or how long they will last.

As we get more information we will endeavor to let you know.

If there are actions you are asking we take, or not take in regards to the COVID-19 crisis, please let us know.

We look forward to working with you as we all deal with the COVID-19 crisis.