

Greetings! This notification is being sent to advise our SCA consultant, contractor and vendor partners that the SCA remains OPEN FOR BUSINESS, albeit in a modified fashion. Our Bid & Award group will continue to facilitate and open construction bids as scheduled (please keep an eye out for any Addenda addressing revised bid opening dates) and our Contract Negotiations group will continue to facilitate our Request for Proposal process. Additionally, our Pre-qualification Unit will continue to process pre-qualification applications, re-qualification applications, and subcontractor approval forms routinely.

Further guidance will be given with regard to pre-bid meetings, pre-award meetings and/or any required Oral Presentations as we attempt to accommodate as much as possible using our technological resources.

The SCA will continue to make payments. Contract Managers will inform you of any changes to payment procedures.

Please note that in an effort to protect public health and minimize exposure there will be a reduced workforce in person at the SCA office. As such, if you require a face-to-face meeting, we ask that you call in advance in order to ensure that your needs will be met.

Our Contracts and Pre-Qual hotlines (718-472-8230 and 718-472-8777, respectively) will continue to be monitored for your use. We will continue to update you and send you additional notices if there are any further changes to SCA operations.

We ask that you take this opportunity to ensure that all of your contact information is up to date in the SCA's Vendor Access System and/or iSupplier to facilitate future correspondence.

Very truly yours,

Stacey L. Tyson
Senior Counsel & Senior Director of Contract Administration and Contractor Qualifications