What to do if a consultant/contractor had contact with an individual with confirmed COVID-19

Contact was indirect and employee is asymptomatic

No further action is taken

Contact was close and prolonged (e.g. spouse, caregiver, coworker)

C/C employee:
• Informs their supervisor
• Calls the C/C Hotline, which informs the supervising agency/department
• Monitors themselves for symptoms over a 14-day period
• Wears a mask while at work for 14 days
• Maintains 6-foot social distance

C/C employee develops symptoms

C/C employee follows protocol for C/C employees who exhibit symptoms of COVID-19 (see opposite page)

C/C employee is still asymptomatic at the end of the 14-day monitoring period

No further action is taken

Contractor/Consultant COVID-19 health hotline:
(877) 377-7059

Symptoms to look out for include fever, cough, shortness of breath, chills, repeated shaking with chills, muscle pain, headache, sore throat and loss of sense of smell or taste

Other scenarios for contractors/consultants

If C/C employee has recently traveled to a Level 2 or Level 3 country as designated by the CDC (including layovers)
C/C employee:
• Calls the C/C Hotline and provides the details of their travel, including their return date to U.S.
• Monitors themselves for symptoms over a 14-day period
• Remains out of work for 14 days from day of return even if not designated to quarantine by a U.S. official

If C/C employee was directed to quarantine by Federal/State/Local Authorities
C/C employee:
• Calls the C/C Hotline and provide the details of the their quarantine
• Remains out of work for the duration of the quarantine, or until they are symptom-free for 14 days, whichever is later

If C/C employee was in close contact with someone ordered to quarantine, but that person had no symptoms
C/C employee:
• Continues to go to work
• Monitors themselves for symptoms over a 14-day period