

NY Forward Plan for Reopening Businesses

Employee Pre-screening Questionnaire

The NY Forward Plan contains required elements for screening employees. Mandatory daily health screening practices must be implemented. Screening practices may be performed remotely (e.g. by telephone or electronic survey), before the employee reports to the work site, to the extent possible; or may be performed on site. Screening should be coordinated to prevent workers from intermingling in close contact with each other prior to completion of the screening.

At a minimum, screening should be required of all workers and visitors and completed using a questionnaire that determines whether the worker or visitor has:

1. Have you knowingly been in close or proximate contact in the past 14 days with anyone who has tested positive for COVID-19 or who has or had symptoms of COVID-19? ☐Yes ☐No
2. Have you tested positive for COVID-19 within the past 14 days? ☐Yes ☐No
3. Have you experienced any symptoms of COVID-19 within the past 14 days? ☐Yes ☐No

According to the CDC guidance on "Symptoms of Coronavirus," the term "symptomatic" includes employees who have the following symptoms or combinations of symptoms: fever, cough, shortness of breath.	OR at least two of the following symptoms: fever, chills, repeated shaking with chills, muscle pain, headache, sore throat, or new loss of taste or smell.
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NOTE: If an employee, visitor or vendor answer 'Yes' to any of the above questions, instruct them to leave the workplace or jobsite immediately and seek medical evaluation.

Employee Name:	Employer Name:
Date:	Project Name:
Employee Phone Number:	