



Eastern Contractors
Association, Inc.



Northeastern Subcontractors
Association



The Associated General Contractors
of New York State

SUPERVISORY TRAINING PROGRAM

STP UNIT #4: “CONTRACT DOCUMENTS”

- DATE:** Thursdays, January 14, 21, and 28 February 4, 11, 18 and 25
5 out of 7 nights are a requirement to pass this unit
- TIME:** 6:00 - 8:00 p.m.
- PLACE:** Building Industry Center, 6 Airline Drive, Albany, NY
- COST:** \$145 per person for C.I.A.P. contributing employers
\$210 per person for Members of ECA, AGC of NYS, or NESCA (non-CIAP contributing employers)
\$260 per person for Non-Members (non-CIAP contributing employers)

*** PAYABLE TO EASTERN CONTRACTORS ASSOCIATION, INC. ***
PAYMENT MUST BE RECEIVED PRIOR TO ATTENDING THE FIRST CLASS

Over the years, ECA has developed one of the most successful Supervisory Training Programs (STP) in the country...over one-hundred Superintendent Courses since the inception of the program some twenty plus years ago, training over 3,500 local supervisors, trades people, and office personnel.

➡
When you register you must select to either attend in person or online (via Zoom).
➡

This is how you will attend all seven classes, which allows us to have the room properly set up to meet the proper health and safety guidelines each week. You must register in advance – no “walk-ins”

Unit #4, Contract Documents will provide information about contract documents and construction law to help supervisors recognize the roles and responsibilities of all contracted parties, to develop an understanding of how contract documents can be helpful to solve problems and resolve conflicts, and to develop positive relationships between all parties in the construction process.

Topics will include:

- Introduction to contract documents and construction law
- Creating a positive environment through partnering
- Contractual relationships
- Contract forms and documents
- Managing general conditions
- Good documentation practices
- Changes
- Differing site conditions
- Time impacts
- Negotiation of resolutions

❖ **Contract Documents** is for Superintendents and foremen, people who aspire to become superintendents and foremen; people who work with superintendents and foremen; supervisors who work for subs; field secretaries; owners, architects, and engineers; anyone who communicates with the job site.

If you have any employees who may be interested or if you would like additional information on the STP, please call or e-mail Doreen Kleinman at ECA (518-869-0961/doreenk@ecainc.org). The Program has been developed by the Associated General Contractors of America. More than 200,000 individuals have participated in STP courses nationally. It was developed by contractors for contractors. Give it a look if you haven't already done so!

6 Airline Drive ❖ Albany, New York 12205

ECA: 518-869-0961

NESCA: 518-869-9800

AGC of NYS: 518-456-1134

REGISTRATION FORM

STP UNIT #4: "CONTRACT DOCUMENTS"

Thursdays, January 14, 21 and 28, February 4, 11, 18 and 25
Building Industry Center, 6 Airline Drive, Albany, NY 12205

Check \$145 per person - C.I.A.P. contributing Employers / Union Tradespeople
one box \$210 per person - Members of ECA, AGC of NYS, or NESCA (non-CIAP contributing employers)
 \$260 per person - Non-members (non-CIAP contributing employers)

PAYMENT MUST BE RECEIVED PRIOR TO ATTENDING THE FIRST CLASS

Check one of the following:

I will attend class in person

I will attend class online

**(REGISTRATION FORM SHOULD BE DUPLICATED FOR EACH INDIVIDUAL ATTENDEE)
You must register in advance – no "walk-ins"**

Name _____

Home Address _____

(City)

(State)

(Zip Code)

Home Phone _____ Email _____

Employer Name _____

Address _____

(City)

(State)

(Zip Code)

Phone _____ Fax _____ Email _____

Membership Affiliation (please circle all that apply)

ECA

AGC of NYS

NESCA

NON-MEMBER

UNION

If you are a member of a Union, please indicate which one: _____

Enclose check payable to ECA and Mail to:

Eastern Contractors Association, Inc.
6 Airline Drive, Albany, New York 12205
Fax No. 518-869-2378

**PAYMENT MUST BE RECEIVED PRIOR TO
ATTENDING THE FIRST CLASS**

Registration also available online at www.ecainc.org

**NO REFUNDS FOR CANCELLATIONS MADE AFTER
12:00 NOON, JANUARY 7, 2021**